PANCHTHUPI HARIPADA GOURIBALA COLLEGE

Academic Audit Report 2022-2023

Department of **English**

This Department Audit Report had been unanimously generated by the undersigned faculty members & forwarded by the head of the department to the respected auditor, through the madam principal.

All the contains had verified by **IQAC** coordinator.

ACADEMIC AUDIT

YEAR: 2022-23

Name of the Department: English

Year of establishment: 1996

Present Teaching Staff			
Sr. No.	Name	Designation	Signature
1	ARNAB MUKHERJEE	Assistant Professor	Arnab Mukerji 28.6.23
2	RAMKRISHNA DAS	State Aided College Teacher	Ram Krishna Das. 28.6.23
3	ASHRAFUL HAQUE	State Aided College Teacher	Ashraful Haque 28.6.23
4	ABHIMANYOU DHAR	State Aided College Teacher	Abhimanyou Dhar 28.6.23

Vision of the Department

- Our Vision is to Upgrade the Marginalized Students to the mainstream of our Society
- To envision the department as a centre for academic excellence, professional expertise, and contextual research in English Studies
- To teach students to Communicate effectively – to speak, read, and write
- To encourage students to think deeply and to reflect on what they have learned, and thus to relate the thoughts of their studies with their actual life and living
- To encourage a love of learning and an appreciation for a liberal education
- To enable the students to become Global Citizens in true sense
- To provide appropriate pedagogies and environments (classrooms, equipment, resources, and technology)

  To foster knowledge and a love of literature and of language in the students
- To move towards introduction of Postgraduate Programme

CRITERION	ITEMS	VERIFICATION YES/NO	COMMENTS	SUGGESTIONS FOR IMPROVEMENT
CURRICULUM	STEPS FOLLOWED IN THE DESIGNING OF SYLLABUS & CUCRRICULUM	YES	ACCORDING TO THE UNIVERSITY OF KALYANI ACADEMIC CALENDER FOLLOEING THE PRESCRIBED UG SYLLABUS OF THE UNIVERSITY OF KALYANI	TUTORIAL/REMEDIAL CLASS FOR SLOW LEARNERS
	CONTENTS OF THE CUCRRICULUM	YES	ACCORDING TO THE PRESCRIBED UG SYLLABUS OF THE UNIVERSITY OF KALYANI	NA
	VALIDATION DONE	YES	DONE BY UG BOS OF THE UNIVERSITY OF KALYANI	NA
	IDC/EDC	NA	NA	NA
	CREDITS ALLOTTED/DISTRIBUTION LOGIC	YES	FOLLOWED BY THE UNIVERSITY OF KALYANI CBCS RULES AND REGULATIONS	NA

CRITERION	ITEMS	VERIFICATION YES/ NO	COMMENTS	SUGGESTIONS FOR IMPROVEMENT
TEACHING LEARNNING PROCESS	TEACHING METHODS &AIDS	YES	LECTURE METHOD AUDIO-VISUAL METHOD	
	E-LEARNING MODULES	YES	PPT SLIDES E BOOKS	
	PROJECT UG/PG	NA	NA	
	INTERNAL ASSESSMENT-COMPONENTS-UNIQUENESS	YES	PROCESS DONEPROPERLY AND REGULARLY OFF LINE/ ONLINE MODE	NA
	STUDENT SUPPORT-REMEDIAL CLASS	YES	DONE	
	PARENTS MEETING EVALUATION OF STUDENTS' PROGRESS	No	NA	
	FEEDBACK FROM STUDENTS	NO	NA	
	STEPS TAKEN ON THE FEEDBACK	No	NA	

Criterion	Items	Verification Yes/No	Comments	Suggestions for improvement
Infrastructure in the Department	No. of class rooms	YES	3	Need more Furniture
	No. of laboratories	NO	NA	NA
	No. of Computers---for Teachers	YES	1	Need more computers
	Computer: Student Ratio	YES	1:103	Need more computers
	No. of instruments	NO	NA	Need departmental ICT based class room
	Departmental Library book: Student ratio	YES	1.36:1	NEED MORE JOURNALS
	Total Library book: Student ratio	YES	10.19:1	

1. Intake capacity: English Hons 39

Course BA English Honours	GENERAL	P.D.	S.C	P.D.	S.T.	P.D.	OBC-A	P.D.	OBC-B	P.D.	TOTAL
	20	1	8	1	1	1	3	1	2	1	39

2. Students Enrollment (semester wise) : Session 2022-2023 (English Hons)

Semester	Total Students			Sc			ST			OBC-A			OBC-B		
	Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	Total
1st Sem	6	9	15	1	0	1	0	1	1	0	1	1	2	1	3
3rd Sem	5	12	17	0	0	0	0	0	0	1	2	3	1	6	7
5th Sem	3	5	8	0	0	0	0	0	0	1	0	1	0	1	1

Verification - Yes/No
YES

3. Students Enrollment (semester wise) : Session 2022-2023 (English Program)

Semester	Total Students			Sc			ST			OBC-A			OBC-B		
	Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	Total
1st Sem	3	7	10	0	0	0	0	0	0	1	1	2	0	0	0
3rd Sem	3	2	5	0	0	0	0	0	0	1	0	1	0	1	1
5th Sem	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

STUDENT TEACHERS RATIO: (2022-23)

SEMESTER	NUMBER OF STUDENTS	RATIO (STUDENTS: TEACHERS)
1st Sem	25	6:1
3rd Sem	22	5:1
5th Sem	8	2:1

Verification - Yes/No
YES

Success rate:

SUBJECT	NUMBER OF STUDENTS APPEARED IN THE FINAL EXAMINATION	NUMBER OF STUDENTS PASSED OUT IN THE FINAL EXAMINATION	NUMBER OF STUDENTS PASSED WITH 60% & ABOVE
English Hons	8	due	due
PROGRAMME	0	due	due
		due	due

Verification - Yes/No
YES

Faculty strength and specialization.

Sr. No.	Name	Designation	Qualifi-cations	Specialization	Date of joining	Verification YES/NO
1	ARNAB MUKHERJEE	Assistant Professor	M. Phil	ELT	01/04/2010	YES
2	RAMKRISHNA DAS	State Aided College Teacher	M.A	AMERICAN ENGLISH	03/09/2001	YES
3	ASHRAFUL HAQUE	State Aided College Teacher	M.A	DALIT LITERATURE	07/09/2018	YES
4	ABHIMANYOU DHAR	State Aided College Teacher	M.A	GENDER STUDIES, INDIAN ENGLISH LITT.	04/08/2018	YES

FACULTY DEVELOPMENT DURING 2022-23

ITEMS	Verification Done	COMMENTS	SUGGESTIONS FOR IMPROVEMENT
PROJECTS COMPLETED/ ON GOING	NO	NA	
ACTED AS RESOURCE PERSONS	NO	NA	
M.PHIL& PH. D AWARDED	NO	NA	
PREPARATION OF E-LEARNING MATERIALS	YES	PPT PRESENTATION	

FDP/RC/STC/OP/TRAINING PROGRAMME/ WORKSHOP ATTENED

SL NO	NAME OF TEACHER	COURSE NAME	DURATION	VERIFICATION YES/NO
	NA	NA	NA	NO

SEMINERS ATTENDED

SL NO	NAME OF TEACHER	SEMINAR NAME	DATE	PAPER PRESENTED	VERIFICATION YES/NO
	NA				NO

BOOKS/ BOOK CHAPTERS/ PAPERS/ARTICLES PUBLISHED

SL NO	NAME OF TEACHER	PUBLICATION DETAILS	VERIFICATION YES/NO
NA			NO

Details of seminar/symposia/conference/refresher course/training programmes organized during the last five year:

SL NO	NAME	DATE	VERIFICATION
NA			YES/NO
			NO

SWOC Analysis

Strength:

(i) Offering regular remedial classes

(ii) Teachers are always approachable by the students even outside the classroom.

(iii) Additionally building awareness about career opportunities among students.

(iv) Small number of students.

Weaknesses:

(i) Lack of proper infrastructure like high-speed internet connection.

(ii) Negligible number of computers for the department.

(iii) Departmental library with adjoining reading room

(iv) Departmental staff-room.

(v) Irregular attendance of students.

(vi) Lack of proper transportation and communication.

A. **Opportunities:**

(i) Growing number of career options for the students of this department with the spread of internet and changing global situation.
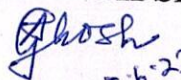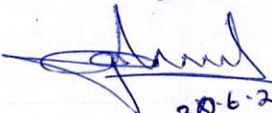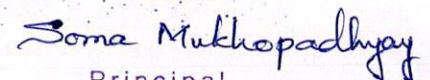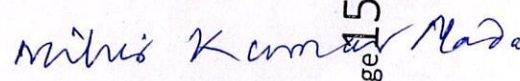
D. **Challenges:**

(i) Drop out of students.

(ii) Making first generation learners interested.

4. Suggested Road map keeping students' interest in the core and to ensure better visibility:

a. Collections of funds to build proper infrastructure from government and other non-government agencies

b. Application of technology with conventional methods of teaching to increase the interest of the students.

c. Representation of the course to the students with other Add-on or Certificate Courses in such a way so that it becomes more job oriented.

AUDITOR DETAILS

SL.	NAME	DESIGNATION	SIGNATURE WITH SEAL	DATE
1.	DR. ATISH CHANDRA GHOSH	Principal	*Ghosh* 30.6.23 Principal Raja Birendra Chandra College Kandi, Murshidabad	
2.	DR. GOUTAM KUMAR GHOSH	Principal	*signature* 30.6.23 Principal Hazi A.K. Khan College Hariharpara, Murshidabad DDO Code- MUAEDI-007	
3.	DR. SOMA MUKHOPADHYAY	PRINCIPAL	*Soma Mukhopadhyay* Principal Panchthupi Haripada Gouribala College Panchthupi, Murshidabad	30.6.2023
4.	MIHIR KUMAR MANDAL	IQAC CO-ORDINATOR	*Mihir Kumar Mandal* 30/6/23 IQAC COORDINATOR Panchthupi Haripada Gouribala College Vill+P.O.- Panchthupi, Dist.-Murshidabad	

Page 15